

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

APRIL 29, 2015

The Public Hearing on the Budget of the Long Branch Board of Education was held in the Long Branch Middle School Auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mr. Parnell called the meeting to order at 7:00 P.M.

A. ROLL CALL

Mr. Parnell – President	Mr. Grant	Mr. Zambrano
Mrs. George – Vice President	Dr. Critelli	Mr. Covin
Mrs. Perez	Mr. Dangler	Mrs. Widdis - absent

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Alvin L. Freeman, Assistant Superintendent of Schools, introduced two students from the **Joseph M. Ferraina Early Childhood Learning Center**, **Alice Ferreira** and **Greyson Delatush**, who saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mr. Parnell made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken. All agenda attachments are available for public review

C-1. STATEMENT TO THE PUBLIC (continued)

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

No one addressed the Board.

Motion was made by Mr. Dangler, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (D – E-5).

Ayes (8), Nays (0), Absent (1) Mrs. Widdis

D. APPROVAL OF MINUTES

That the Board approve the following minutes:

- Agenda Meeting minutes of March 24, 2015
- Executive Session minutes of March 24, 2015
- Regular Meeting minutes of March 25, 2015
- Executive Session minutes of March 25, 2015

E. SECRETARY'S REPORT

1. BUDGET TRANSFER REPORT – FY15 MARCH TRANSFERS

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX A** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Overexpenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY15 March Transfers as listed be approved for the months ending March 31, 2015.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Mrs. Widdis)
Date: April 29, 2015

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT – MARCH 31, 2015**

That the Board approve the Board Secretary's Report for the month ending March 31, 2015 (which will be labeled **APPENDIX B** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER – MARCH 31, 2015**

That the Board approve the Report of the Treasurer for the month ending March 31, 2015 (which will be labeled **APPENDIX C** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the March 31, 2015 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution.

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of March 31, 2015 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Mrs. Widdis)
Date: April 29, 2015

E. **SECRETARY'S REPORT (continued)**

Motion was made by Mrs. Perez, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (E-6).

Ayes (6), Nays (0), Abstain (2) Mr. Grant and Dr. Critelli, Absent (1) Mrs. Widdis

6. **BILLS AND CLAIMS – MARCH 2 – 31, 2015 AND APRIL 1 – 29, 2015 FOR CHRIST THE KING AND AVERY GRANT**

That the Board approve the March 2 – 31, 2015 and April 1 – 29, 2015 bills and claims for Christ the King and Avery Grant (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

Motion was made by Mrs. George, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (E7 – 9).

Ayes (8), Nays (0), Absent (1) Mrs. Widdis

7. **BILLS AND CLAIMS – MARCH 2 – 31, 2015 AND APRIL 1 – 29, 2015 EXCLUDING CHRIST THE KING AND AVERY GRANT**

That the Board approve the March 2 – 31, 2015 and April 1 – 29, 2015 bills and claims excluding Christ the King and Avery Grant (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – MARCH 31, 2015**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for March 31, 2015 (which will be labeled **APPENDIX E** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF MARCH 31, 2015**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of March 31, 2015 (which will be labeled **APPENDIX F** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

STUDENT REGISTRATION
(as of March 31, 2015)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				288	240	298	826			826
Kdg		65		109	126	122	422			422
1st	96	145	103				344			344
2nd	132	173	129				434			434
3rd	108	170	116				394			394
4th	122	140	123				385			385
5th	95	151	94				340			340
6th							0	346		346
7th							0	348		348
8th							0	372		372
9th							0		302	302
10th							0		334	334
11th							0		299	299
12th							0		280	280
MCI	17						17	6	11	34
MD							0			0
BD							0	13	26	39
LD	18	24	45				87	9	15	111
AUT	16		10				26	13	2	41
PD					6	15	21			21
OOD	7	2			1	1	11	9	29	49
Home Instruction							0	1		1
TOTAL	611	870	620	397	372	436	3306	1117	1298	5722

March 2014 Figures										
School	AAA	AWC	GRE	MA	WE	JMFECLC	LWC	MS	HS	Total
Totals	731	369	733	386	348	305	435	1063	1243	5613

F. SUPERINTENDENTS REPORT

1. FY 2016 BUDGET PRESENTATION

2. PRESENTATION OF AWARDS

A) RECOGNITION OF ACHIEVEMENT

KAYLEE ZARELLA – Kaylee has recently completed the requirements of the Early Childhood Education Service Learning Program, working with Ms. Gannon as her cooperating teacher at the Morris Avenue School. Kaylee facilitated small group math lessons, science lessons and literacy.

B) DISTRICT VOLUNTEERS

Kemoy Burnham	Susan Monteiro
Eliana Garcia	Elizabeth Navarrete
Lenore Gibson	Ofelia Ortiz
Maria Giurlando	Dianne Panduri
Courtney Jakubecy	Donna Rodriguez
Jill Jordon	Lauren Wolff

C) TEACHER OF THE MONTH – MARCH

JEANA COLLINS, Lenna W. Conrow School teacher, presented by Mr. Parnell

D) SUPPORT STAFF OF THE MONTH – MARCH

GERALDINE McEWEN, Amerigo A. Anastasia School secretary, presented by Mr. Parnell

3. TEACHERS OF THE YEAR – 2014 – 2015

HIGH SCHOOL	-	ANNE GILL
MIDDLE SCHOOL	-	CYNTHIA CRISANAZ
AMERIGO A. ANASTASIA SCHOOL	-	SHAWN O'NEILL
GREGORY SCHOOL	-	LAURA WIDDIS
GEORGE L. CATRAMBONE SCHOOL	-	AMANDA CIAGLIA
JOSEPH M. FERRAINA EARLY CHILDHOOD LEARNING CENTER	-	KIMBERLY WALKER
LENNA W. CONROW SCHOOL	-	TAMARA SULZBACH
MORRIS AVENUE SCHOOL	-	TESSY SIMOES
AUDREY W. CLARK – ACADEMY OF ALTERNATIVE PROGRAMS	-	JAMIE LYNN BAZYDLO

F. SUPERINTENDENTS REPORT (continued)

4. STUDENT COUNCIL PRESIDENT'S REPORT

Jessica Rojas – Good evening Dr. Salvatore, members of the Board of Education, Central Office administration and Long Branch Public Schools community members. My name is Jessica Rojas, the Long Branch High School Student Council President. It gives me great pleasure to provide you with my monthly report. This month I had the opportunity to visit the Joseph M. Ferraina School and talk with the principal, Mrs. Johnson.

The Joseph M. Ferraina School provides instruction for Pre-K and Kindergarten students. Upon entering the building, I immediately noticed that the school was buzzing with energy generated by the very positive and exuberant attitudes of staff and students. As a result of this energy, the incentive to keep learning new things is enormous. The Tools of the Mind curriculum at the school focuses on the children learning through different academic skills how to develop self-regulation and reflective thinking.

Monthly themes such as “Countries” for Pre-K students and “Plants” for kindergarten students keep the curriculum fun and the students engaged. For the Pre-K students, the teachers select a country of their choice and transform their classrooms into that specific country. As for the Kindergarten students, their theme is “Plants”. They explore and learn about a variety of plants because after all, April showers bring May flowers. Although the different grades have separate themes, the whole school comes together to celebrate Autism Awareness month through decorating the school blue and doing weekly fundraisers.

The students in the Joseph M. Ferraina School are the future. They are given the necessary tools and more to achieve in both the classroom and in the world. Thank you Dr. Salvatore, Board of Education members, Central Office administration and community members for everything you do. Thank you and have a great Green Wave day!

5. SCHOOL PRESENTATION

Music is a universal language, a powerful medium which makes us want to jump to our feet and shake it off. Your children told us five great reasons to pump up the jams and listen to music. It can help ease pain, help you focus, elevate workout performance, cheer you up, and keep you calm.

Luckily for us at the Joseph M. Ferraina Early Childhood Learning Center Visual and Performing Arts Magnet School music has been a proven spirit saver as we fought through the cold months of winter and welcome sunny days ahead! The wood pallets you will see on stage tonight represent our first project as the Visual and Performing Arts Magnet. They will be displayed in our All Purpose Room.

When we asked our children what they would like to do for the show this evening, they told us loud and clear “dance to the music”! We invite you to sit back, relax and let us take you on a little journey through a few of our favorite eras of music.

Mr. Grant left the meeting at 7:30 P.M.

G. GENERAL ITEMS

Motion was made by Mrs. Perez, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (1).

Ayes (7), Nays (0), Absent (2) Mr. Grant and Mrs. Widdis

1. **RESOLUTION FOR THE ADOPTION OF THE 2015-2016 SCHOOL DISTRICT BUDGET AND TAX LEVY AND SUBMISSION OF THE BUDGET**

That the Board adopt the following resolution:

RESOLUTION

WHEREAS, the Long Branch Board of Education (herein referred to as "the Board") has submitted a tentative budget to the State of New Jersey on or before March 20, 2015; and

WHEREAS, the Board has advertised the budget on April 21, 2015 in the legal section of the Asbury Park Press, with County approval; and

WHEREAS, the tentative budget is presented at a public meeting held in the auditorium of the Long Branch Middle School on Wednesday, April 29, 2015; and

WHEREAS, the budget sent to the County needs to reflect the following adjustments as listed in **APPENDIX G**; and

WHEREAS, the Board includes in the proposed budget the adjustment for enrollment in the amount of \$373,703. The district intends to utilize this adjustment for supplies and material necessary for the additional students; and

WHEREAS, the Board includes in the proposed budget an adjustment for cap banking in the amount of \$665,918. The district will utilize this adjustment for the purposes of health care and employee costs, and to supplement the minimal increase in State Aid in order to implement the core curriculum content standards; and

WHEREAS, the amount of the total operating budget including Pre-school shall be \$95,300,430 of which \$37,901,052 shall be raised by local tax levy; and

WHEREAS, the total budget reflective of all funds shall be \$97,496,355 of which \$37,901,052 shall be raised by local tax levy; and

WHEREAS, school district policy Travel/Reimbursement – Policy #9250 and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2015-16 school year; and

WHEREAS, a Board of Education may establish, for regular district business travel only, a threshold of \$150 per staff member where prior Board approval shall not be required unless this threshold for a staff member is exceeded; and

WHEREAS, the Board hereby establishes the school district travel maximum for the 2015-2016 school year at the sum of \$52,225; and

G. GENERAL ITEMS (continued)

1. RESOLUTION FOR THE ADOPTION OF THE 2015-2016 SCHOOL DISTRICT BUDGET AND TAX LEVY AND SUBMISSION OF THE BUDGET (continued)

WHEREAS, the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded,

NOW THEREFORE BE IT RESOLVED, the Long Branch Board of Education hereby adopts the 2015-2016 school year budget as amended and authorizes the School Business Administrator to transmit the budget to the State of New Jersey.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 7
Nays: 0
Absent: 2 (Mr. Grant and Mrs. Widdis)
Date: April 29, 2015

Motion was made by Mrs. Perez, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (2 – 9).

Ayes (7), Nays (0), Absent (2) Mr. Grant and Mrs. Widdis

2. APPROVAL OF PARTNERSHIP AGREEMENT WITH BIG BROTHERS/BIG SISTERS

That the Board approve the Long Branch High School and Monmouth Medical Center Site Based Mentoring Program for Big Brothers Big Sisters of Monmouth County for the 2015-2016 school year, of which the school district will provide \$7,000 to partially fund this program. The objective is to provide one-to-one mentoring to at-risk youth to gain the confidence, skills and tools needed to graduate high school, enroll in college and enter the workforce.

That the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

3. APPROVAL OF TRANSPORTATION SERVICES WITH NEPTUNE

That the Board approve transportation services to/from a 45 day alternate program at Choices for a student (ID #3806100791) that resides in Neptune foster care and attends Neptune High School. The cost for this service will not exceed \$238.20.

4. APPROVAL TO ENTER INTO A NEW LEASE AGREEMENT

That the Board approve entering into a new lease agreement with Church of Christ the King for the rental of the Holy Trinity School.

G. GENERAL ITEMS (continued)

5. APPROVAL TO SUBMIT THE NJSBAIG SAFETY GRANT APPLICATION

That the Board approve the submission of the grant application for the 2015 Safety Grant Program through the New Jersey School Boards Insurance Group's MOCSSIF Subfund for the purpose described in the application, in the amount of \$9,105 for the period July 1, 2015 through June 30, 2016.

6. APPROVAL TO RENEW THE SCHOOL BASED YOUTH SERVICES CONTRACT

That the Board renew the School Based Youth Services contract for July 1, 2015 to June 30, 2016. The grant amount is \$341,184.

That the Board authorize **Kathy Celli**, School Based Youth Services Program Manager, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

7. APPROVAL TO ACCEPT ADDITIONAL FUNDING FOR CHAPTERS 192/193 FOR FY15

That the Board accept additional funding for Chapters 192/193 as indicated below:

<u>Chapter 193</u>			
<u>Program</u>	<u>Approved to Date</u>	<u>Additional Entitlement</u>	<u>New Entitlement</u>
Annual Exam & Classification	\$6,137	\$2,166	\$8,303

That the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

8. TRANSPORTATION RENEWALS

That the Board award Transportation Contract Renewals for the 2015-2016 school year as follows:

CONTRACTOR – Seman Tov

In-District Routes

DESTINATION/ ROUTE NUMBER	RENEWAL NUMBER	2015-2016 RENEWAL AMOUNT
George L. Catrambone G14	1	\$34,110.00
Middle School 1MS	1	\$25,380.00
Middle School Special Ed SMS1, SMS2	1	\$58,500.00
	TOTAL	\$117,990.00

Note: The above routes reflect a 0% increase from 2014-2015 contracts.
All of the above listed routes include bus aides.

G. GENERAL ITEMS (continued)

8. TRANSPORTATION RENEWALS (continued)

CONTRACTOR – Kinder Glide, Inc.

Out-of-District Route

DESTINATION/ ROUTE NUMBER	RENEWAL NUMBER	2015-2016 RENEWAL AMOUNT	TOTAL
Children Center of Mon. Cty. LB-CIMC2	4	\$31,140.00	\$31,140.00

Note: The above route reflects a 0% increase from the 2014-2015 contract. The above listed route includes a bus aide.

CONTRACTOR – Jay's

In District Routes

DESTINATION/ ROUTE NUMBER	RENEWAL NUMBER	2015-2016 RENEWAL AMOUNT
Joseph M. Ferraina, ECLC J1, J2, J3, J4, J6	1	\$128,053.80
Lenna W. Conrow Preschool L1, L2, L3, L4, L6, L7	1	\$152,861.40
Morris Ave Preschool M1, M2, M3, M4, M5, M6, M7	1	\$177,760.80
Amerigo A. Anastasia A1, A2, A3, A4, A5	1	\$123,217.20
Gregory Y1, Y2, Y3, Y4	1	\$ 98,956.80
George L. Catrambone G1, G2, G3, G4, G5, G6, G7, G8, G9, G10, G11, G12, G13	1	\$332,533.80
High School Regular Rt. LBHS	1	\$ 22,253.40
Total		\$1,035,637.20

Note: The above routes reflect a 1.34% increase from 2014-2015 contracts.
All of the above listed routes include bus aides

9. AUTHORIZATION TO GO OUT TO BID FOR HIGH SCHOOL TRANSPORTATION ROUTES

That the Board approve going out to bid for transportation routes for the High School Special Education route and the High School Alternative route for 2015-2016 school year.

H. PERSONNEL ACTION

Comments from the Personnel Committee Chair (APPENDIX T-1)

Dr. Critelli – The committee discussed open positions for the 2015 – 2016 school year, worker's compensation, staff members in jeopardy, the Family Medical Leave Act and sick bank

Comments from the Governance Committee Chair (APPENDIX T-2)

Mr. Covin – The Governance Committee discussed approximately 10 different policies and their decision to continue performing a self-examination as well as student assessment.

Comments from the Athletics Committee Chair (APPENDIX T-3)

Mr. Dangler – The date for the recognition of Sam Mills has been postponed to October 2, 2015 due to the fact that the first home football game for next school year is on September 11th. They also discussed the possible creation of a media club by the Athletic Department, target date May 5, 2015.

Motion was made by Mr. Dangler, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (10 – 13).

Ayes (5), Nays (0), Abstain (2) Mrs. George and Mrs. Perez, Absent (2) Mr. Grant and Mrs. Widdis

10. RETIREMENT

That the Board accept with regret and best wishes the retirement of the following individual:

IRENE GRASSO, Gregory School secretary, effective June 30, 2015. Mrs. Grasso has twenty-six (26) years of service.

11. RESIGNATION – CONTRACTUAL POSITION

That the Board accept the resignation of the following individuals:

JENNIFER HOFFER, Middle School teacher, effective June 30, 2015.

BRITTANY KING, George L. Catrambone School teacher, effective June 30, 2015.

LISA STRASSLE, Gregory School teacher, effective June 30, 2015.

CHRISTIE MANZELLA, Middle School teacher, effective June 30, 2015.

NICOLE NAVARRETE, George L. Catrambone School teacher, effective June 30, 2015.

12. ANNUAL STIPEND APPOINTMENT – 2014-2015 School Year

That the Board approve/ratify the following stipend positions:

ADULT/ESL EVENING PROGRAM (Oct-May)

Substitute Teacher	Jessica Rodriguez	\$24.21/hr.
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<u>NCLB Consolidated Application and Performance Data Writers</u>		\$27.81/hr.
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(Maximum of 25 hours each.)

Amerigo A. Anastasia School

Jessica Alonzo – LAL

Denise Woolley - Math

George L. Catrambone School

Victoria Ferrara – LAL

Kalliopi Stavarakis – Math

Gregory School

Elizabeth Muscillo – LAL

Laura Widdis - Math

H. **PERSONNEL ACTION (continued)**

12. **ANNUAL STIPEND APPOINTMENT – 2014-2015 School Year (continued)**

NCLB Consolidated Application and Performance Data Writers (continued)
(Maximum of 25 hours each.)

Joseph M. Ferraina Early Childhood Learning Ctr.

Betsy Callaghan – LAL

Kimberly Walker - Math

Lenna W. Conrow School

Jennifer Campbell – LAL

Jennifer Long – Math

Morris Avenue School

Meghann Cavanagh – LAL

Michael Gatta - Math

Middle School

Maureen Alexander – LAL

Lois Alston - Math

High School

Francis Pannullo – LAL

Robin Reinhold-Canneto – Math

13. **COACHING/ATHLETIC STIPENDS - FALL 2015-2016 SCHOOL YEAR**

That the Board approve/ratify the following coaching/athletic stipend positions for the 2015-2016 school year:

HIGH SCHOOL

Boys Varsity Football Head Coach

Daniel George

Step 10

\$8,765

Varsity Field Hockey Head Coach

Jennifer Bogin

Step 6

\$6,084

Boys Varsity Soccer Head Coach

Adrian Castro

Step 6

\$4,682

Girls Varsity Soccer Head Coach

Jessica Wegelin

Step 6

\$4,682

Girls Varsity Tennis Head Coach

Linda Mango

Step 10

\$4,438

Girls Varsity Volleyball Head Coach

Cari Rock

Step 6

\$3,101

Boys Varsity X-Country Head Coach

Jeremy Julio

Step 7

\$3,161

Girls Varsity X-Country Head Coach

Richard Ricigliano

Step 6

\$3,101

Varsity Cheerleading Head Coach

Stephanie Matano

Step 6

\$6,084

H. **PERSONNEL ACTION (continued)**

13. **COACHING/ATHLETIC STIPENDS - FALL 2015-2016 SCHOOL YEAR (continued)**

MIDDLE SCHOOL

Boys Soccer Head Coach

Brian Howell	Step 9	\$3,263
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Girls Soccer Head Coach

Jessica Alonzo	Step 6	\$2,537
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Field Hockey Head Coach

Elisa Perez	Step 7	\$3,107
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Boys/Girls X-Country Head Coach

Philip Mammano	Step 6	\$1,233
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Motion was made by Mr. Dangler, seconded by Mrs. George and carried by roll call vote that the Board approve the following item (14).

Ayes (5), Nays (0), Abstain (2) Mrs. Perez and Dr. Critelli, Absent (2) Mr. Grant and Mrs. Widdis

14. **STIPEND APPOINTMENTS – SUMMER, 2015**

That the Board approve/ratify the following stipend positions for summer, 2015 as listed on **APPENDIX H**.

Motion was made by Mr. Covin, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following item (15).

Ayes (5), Nays (0), Abstain (2) Mrs. George and Dr. Critelli, Absent (2) Mr. Grant and Mrs. Widdis

15. **APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS**

That the Board approve the continuation of salaries for the following affiliated and non-affiliated employees listed; Daniel George, Mary Mazzacco, Andrew Critelli and Donna Critelli (which will be labeled **APPENDIX I** and made part of the permanent minutes upon Board approval). NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions.

Motion was made by Mrs. George, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (16a).

Ayes (6), Nays (0), Abstain (1) Mrs. Perez, Absent (2) Mr. Grant and Mrs. Widdis

16a. **APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS**

That the Board approve the continuation of salaries for the following affiliated and non-affiliated employees listed; Elisa Perez, Carli Garlipp and Leovigilda Perez (which will be labeled **APPENDIX J** and made part of the permanent minutes upon Board approval). NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions.

H. PERSONNEL ACTION (continued)

Motion was made by Mrs. Perez, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (16b).

Ayes (5), Nays (0), Abstain (2) Mr. Parnell and Mr. Zambrano, Absent (2) Mr. Grant and Mrs. Widdis

16b. APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS

That the Board approve the continuation of salaries for the following affiliated and non-affiliated employees listed; Jenna Camacho and Susan Zambrano (which will be labeled **APPENDIX J** and made part of the permanent minutes upon Board approval). NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions.

Motion was made by Mrs. George, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following items (17 – 22).

Ayes (7), Nays (0), Absent (2) Mr. Grant and Mrs. Widdis

17. APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS – L.B.S.E.A.

That the Board approve the continuation of salaries for all L.B.S.E.A. affiliated employees with the exception of those personnel actions taken prior to the Board meeting and those listed in agenda items 15, 16a and 16b (which will be labeled **APPENDIX K** and made part of the permanent minutes upon Board approval). NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions.

18. APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS – L.B.F.T.

That the Board approve the continuation of salaries for all L.B.F.T. affiliated employees with the exception of those personnel actions taken prior to the Board meeting and those listed in agenda items 15, 16a and 16b (which will be labeled **APPENDIX L** and made part of the permanent minutes upon Board approval). NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions.

19. APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS – L.B.A.A.

That the Board approve the continuation of salaries for all L.B.A.A. affiliated employees with the exception of those personnel actions taken prior to the Board meeting and those listed in agenda items 15, 16a and 16b (which will be labeled **APPENDIX M** and made part of the permanent minutes upon Board approval). NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions.

20. APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS – NON-AFFILIATED EMPLOYEES

That the Board approve the continuation of salaries for all non-affiliated administrators, district managers, district technicians and confidential secretaries with the exception of those personnel actions taken prior to the Board meeting and those listed in agenda items 15, 16a and 16b (which will be labeled **APPENDIX N** and made part of the permanent minutes upon Board approval). NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions.

H. PERSONNEL ACTION (continued)

21. APPROVAL OF SCHOOL BUSINESS ADMINISTRATORS CONTRACT

That the Board approve the following Resolution:

RESOLUTION

WHEREAS, the State of New Jersey requires that annually the School Business Administrator's contract be reviewed by the County Office prior to approval by the local Board of Education and,

WHEREAS, said approval has been received by the Executive County Superintendent of Schools,

NOW THEREFORE BE IT RESOLVED, that the Board of Education approve the contract of Peter E. Genovese III, RSBO, QPA for FY16.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 7
Nays: 0
Absent: 2 (Mr. Grant and Mrs. Widdis)
Date: April 29, 2015

22. APPROVAL OF ASSISTANT SUPERINTENDENT OF SCHOOLS CONTRACT

That the Board approve the following Resolution:

RESOLUTION

WHEREAS, the State of New Jersey requires that annually the Assistant Superintendent of Schools contract be reviewed by the County Office prior to approval by the local Board of Education and,

WHEREAS, said approval has been received by the Executive County Superintendent of Schools,

NOW THEREFORE BE IT RESOLVED, that the Board of Education approve the contract of Alvin L. Freeman for FY16.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 7
Nays: 0
Absent: 2 (Mr. Grant and Mrs. Widdis)
Date: April 29, 2015

H. PERSONNEL ACTION (continued)

Motion was made by Mrs. Perez, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (23 – 36).

Ayes (6), Nays (0), Abstain (1) Dr. Critelli, Absent (2) Mr. Grant and Mrs. Widdis

23. FAMILY/MEDICAL LEAVE OF ABSENCES

That the Board approve/ratify the family/medical leave of absences as listed on (APPENDIX O).

24. ATTENDANCE AT CONFERENCES / MEETINGS

That the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated (APPENDIX P).

25. CHANGE OF TRAINING LEVEL

That the Board approve a change of training level for the following individual effective May 1, 2015:

JAMIE LYNN BAZYDLO, Audrey W. Clark School teacher, to move from BA +30 to MA on teacher's salary guide.

26. SUBSTITUTE TEACHER

That the Board approve the following substitute teacher:

Tavea Bradford

27. SUBSTITUTE INSTRUCTIONAL ASSISTANT

That the Board approve the following substitute instructional assistant:

Linda Whitehead

28. TEACHER/MENTOR PROGRAM

That the Board approve/ratify the following individuals to assume the position of mentor as detailed in the State Department of Education Teacher/Mentor program:

MENTEE

Kathleen Scott
Brian Rooney
Danielle Spinelli

MENTOR

Mary Jensen
Rebecca Stone
Salome Monteiro

29. STUDENT TEACHER/INTERN PLACEMENT

That the following individuals be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2014-2015 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<u>Grand Canyon University</u>	<u>Summer</u>	<u>April - June 2015</u>
Kristine Villano	Audrey W. Clark	Carmen Vega

<u>University of Scranton</u>	<u>Spring / Summer</u>	<u>April – June 2015</u>
Angela Torres	High School	Vincent Muscillo

H. **PERSONNEL ACTION (continued)**

29. **STUDENT TEACHER/INTERN PLACEMENT (continued)**

<u>University of Scranton</u>	<u>Summer</u>	<u>June – Sept. 2015</u>
Angela Torres	Audrey W. Clark	Carmen Vega

<u>University of Scranton</u>	<u>Summer</u>	<u>June – Dec. 2015</u>
Maria Manzo	High School	Frank Riley
Maria Manzo	GLC	Chris Volpe

I. **STUDENT ACTION**

30. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

That the Board approve the monthly report as required by statute (APPENDIX Q).

31. **FIELD TRIP APPROVALS**

That the Board approve/ratify the field trips indicated (which will be labeled APPENDIX R and made part of the permanent minutes upon Board approval).

32. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

That the Board approve/ratify the placement/termination of home instruction for the students listed on APPENDIX S.

33. **PLACEMENT OF ATYPICAL STUDENT OUT OF DISTRICT**

That the Board approve/ratify the placement of the following student for the 2014-2015 school year:

BLACKHORSE PIKE SCHOOL DISTRICT
BLACKWOOD, NJ

Tuition: \$18,559.00/Student/Year
Effective Date: 03/10/15

Student ID# 2502642087, classified as Eligible for Special Education and Related Services

Note: Student resides in a group home and is attending Brookfield Academy in Cherry Hill. Responsibility for educational cost belongs to Long Branch due to parent's permanent residency in our district.

I. **STUDENT ACTION (continued)**

34. **PLACEMENT OF ATYPICAL STUDENT OUT OF DISTRICT AND TRANSPORTATION NEEDS**

That the Board approve/ratify the placement of, and provide transportation for the 2014-2015 school year for the following student:

WOODCLIFF ACADEMY
WALL, NEW JERSEY

Tuition: \$14,768.88/Student/Year
Transportation
Effective Date: 03/30/15 - 06/26/15

Student ID# 5283988592, classified as Eligible for Special Education and Related Services

Note: The student was terminated from Coastal Learning Center and has been accepted to return to Woodcliff Academy.

35. **TERMINATION OF ATYPICAL OUT OF DISTRICT STUDENT AND TRANSPORTATION NEEDS FOR THE 2014-2015 SCHOOL YEAR**

That the Board approve/ratify the termination of, and discontinue transportation for the 2014 – 2015 school year for the following student:

COASTAL LEARNING CENTER
HOWELL, NJ

Tuition: \$22512.00/Student/Year
Transportation
Effective Date: 03/26/15

ID #5283988592, classified as Eligible for Special Education and Related Services.

NOTE: Student was terminated due to behavioral issues and will be returning to Woodcliff Academy effective March 30, 2015.

36. **CORRECTIONS/REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes indicated:

March 27, 2015

CERTIFIED STAFF

Brian Rooney, teacher, salary \$48,801. This should have read \$50,000.

January 29, 2015

TRANSPORTATION JOINTURE WITH NEPTUNE

That the Board approve a transportation jointure with Neptune Board of Education for the 2014-2015 School Year to transport one (1) Long Branch student to/from Class Academy at a cost of \$1,429.20. This cost has been adjusted to \$2,598.57 due to a route increase.

GEORGE L. CATRAMBONE SCHOOL

RTI (Response to Intervention) TUTORS - ELA - Javier Conchon-Vergara and RTI (Response to Intervention) TUTORS - MATH - Maria Manzo. This should have read After School Bilingual Tutorial Program Teachers.

J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

No one addressed the Board.

K. ADJOURNMENT – 7:54 P.M.

There being no further discussion, motion was made by Mrs. Perez, seconded by Mr. Covin and carried by roll call vote that the Board adjourn the meeting at 7:54 P.M.

Ayes (7), Nays (0), Absent (2) Mr. Grant and Mrs. Widdis

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Amount Sent to County Office \$ 99,223,634.00

Account Number	Description	Account Adjustments
12-000-400-450-309-12-40	Construction of Old HS	\$ (2,200,000.00)
11-000-230-530-301-01-00	HS B&G TELEPHONE EXPENSE	\$ (1,700.00)
11-000-230-530-301-06-00	AWC B&G TELEPHONE EXPENSE	\$ 200.00
11-000-230-530-301-09-00	GLC B&G TELEPHONE EXPENSE	\$ 2,000.00
11-000-262-490-301-01-00	HS B&G WATER & SEWER	\$ 4,900.00
11-000-262-490-301-02-00	MS B&G WATER & SEWER	\$ 1,300.00
11-000-262-490-301-06-00	AWC B&G WATER/SEWER	\$ (1,500.00)
11-000-262-490-301-10-00	CNT B&G WATER/SEWER	\$ (3,500.00)
11-000-262-621-301-03-00	AAA B&G GAS HEAT EXPENSE	\$ 5,500.00
11-000-262-621-301-06-00	AWC B&G GAS HEAT EXPENSE	\$ 1,500.00
11-000-262-621-301-07-00	GRE B&G GAS HEAT EXPENSE	\$ 11,000.00
11-000-262-621-301-09-00	GLC B&G GAS HEAT EXPENSE	\$ 6,000.00
11-000-262-621-301-13-00	DST HT GAS HEAT EXPENSE	\$ 3,000.00
11-000-262-622-301-01-00	HS B&G ELECTRIC EXPENSE	\$ (40,000.00)
11-000-262-622-301-03-00	AAA B&G ELECTRIC EXPENSE	\$ (25,000.00)
11-000-262-622-301-10-00	CNT B&G ELECTRIC EXPENSE	\$ 9,300.00
11-000-262-622-301-13-00	DST HT ELECTRIC EXPENSE	\$ (5,000.00)
15-120-100-101-000-03-00	Elementary Cont Sal	\$ (75,000.00)
15-120-100-101-000-05-00	Elementary Cont Sal	\$ (8,836.00)
15-120-100-101-000-06-00	Elementary Cont Sal	\$ (3,500.00)
15-120-100-101-000-07-00	Elementary Cont Sal	\$ (5,000.00)
15-120-100-101-000-09-00	Elementary Cont Sal	\$ (85,000.00)
15-120-100-101-000-09-06	Elementary Cont Sal	\$ (85,000.00)
15-140-100-101-000-01-00	Head Teacher	\$ (66,456.00)
15-000-291-270-300-01-00	Health Benefits	\$ (18,087.00)
15-120-100-101-000-07-00	Retiree - Jones/Tomaino	\$ (39,392.00)
11-000-100-561-902-01-01	DSS Tuition MOESC	\$ (55,677.00)
11-000-100-563-902-01-00	DSS Tuition Vocational	\$ (284,540.00)
15-000-240-600-170-01-00	HS TCHNLGY ADM SUPL	\$ (1,000.00)
15-190-100-610-167-01-00	HS INST SUPPLIES	\$ (10,000.00)
15-000-218-320-206-01-00	HS GUIDANCE PROF ED SV	\$ 7,000.00
15-000-218-320-206-01-50	HS GUIDANCE TEST SCRE	\$ (7,000.00)
15-190-100-640-212-01-00	HS PE TXTBK	\$ (2,250.00)
15-213-100-640-267-01-00	HS SPED RR TEXTBOOKS	\$ (1,500.00)
15-190-100-640-160-02-00	MS LDRSHIP INS TEXTBOOKS	\$ (10,000.00)
15-000-270-512-314-02-00	MS FIELD TRIP TRANSP	\$ (1,500.00)
15-190-100-800-314-02-00	MS FIELD TRIP ADMISN	\$ (2,000.00)
11-000-230-530-390-02-01	MS ADMIN POSTAGE EXP	\$ (3,000.00)
15-190-100-610-100-03-00	AAA INST SUPPLIES	\$ (15,000.00)
15-000-223-500-390-03-44	AAA ADMIN STAFF TRAING	\$ (1,000.00)
11-120-100-101-020-06-20	AWC SUB TEACHER SAL	\$ 7,750.00
15-423-100-610-175-06-00	AWC ELEM SUPPLIES	\$ 5,000.00
15-423-100-640-175-06-00	AWC ELEM TEXTBOOKS	\$ 1,000.00
15-423-100-800-175-06-00	AWC ELEM INS EXP	\$ 3,100.00
15-423-100-800-175-06-01	AWC ELEM FIELD TRIP EXP	\$ 2,000.00
15-209-100-800-264-06-01	AWC ELEM SPED FIELD TRIP	\$ 2,000.00
15-190-100-610-100-07-00	GRG INST SUPPLIES	\$ (15,000.00)
15-190-100-610-100-09-00	GLC INST SUPPLIES	\$ (2,000.00)

Account Number	Description	Account Adjustments
15-000-270-512-314-09-00	GLC FIELD TRIP TRANS	\$ (1,000.00)
15-190-100-800-314-09-00	GLC FIELD TRIP ADMIN	\$ (1,000.00)
11-150-100-101-010-11-10	PPS SP-SRV HOME INST	\$ (5,000.00)
11-219-100-101-010-11-10	PPS SPED HOME INST	\$ (5,000.00)
11-000-219-592-312-11-44	PPS SP-SRV WRKSH/PRV	\$ (5,000.00)
11-000-219-600-312-11-00	PPS STD SERV-SP SUPPLY	\$ (10,000.00)
11-150-100-320-312-11-00	PPS SP-SRV HME INS CONT	\$ (2,000.00)
11-000-216-320-312-11-00	PPS TIER 1 RELATED SERV	\$ (85,000.00)
11-000-262-520-308-12-00	DST FXD-CH PROPERTY INS	\$ 31,904.00
12-000-400-450-309-12-00	DST FAC CONST SERV	\$ (15,000.00)
11-000-262-420-311-12-00	DST B&G CUST CNT SERV	\$ (5,000.00)
11-000-262-420-311-12-01	DST B&G MAINT CNT SERV	\$ (5,000.00)
11-000-262-610-311-12-03	DST B&G CUST SUPPLY	\$ 10,000.00
11-000-263-420-311-12-00	DST B&G GROUNDS CNT SRV	\$ (15,000.00)
11-000-291-290-311-12-00	DST B&G UNIFORMS	\$ (3,000.00)
15-402-100-100-010-14-10	ATH HS COACHES STPN	\$ (13,076.00)
15-000-270-512-220-14-00	ATH HS TRAN NOT T/F VND	\$ (5,000.00)
15-402-100-600-220-14-00	ATH HS INST SUPPLIES	\$ (5,000.00)
15-402-100-730-220-14-00	ATH HS EQUIPMENT	\$ (7,500.00)
11-000-291-270-300-12-00	DST FXD-CH EMP BENFTS	\$ (1,330,175.00)
11-000-291-290-308-12-00	DST FXD-CH RET/OTH BEN	\$ 93,275.00
15-000-291-270-300-01-00	HS FXD-CH EMP BENEFITS	\$ (435,351.00)
15-000-291-270-300-02-00	MS FXD-CH EMP BENEFITS	\$ (123,249.00)
15-000-291-270-300-03-00	AAA FXD-CH EMP BENEFITS	\$ (245,232.00)
15-000-291-270-300-04-00	JMF FXD-CH EMP BENEFITS	\$ 160,173.00
15-000-291-270-300-05-00	MOR FXD-CH EMP BENEFITS	\$ 231,361.00
15-000-291-270-300-06-00	AWC FXD-CH EMP BENEFITS	\$ 800,865.00
15-000-291-270-300-07-00	GRG FXD-CH EMP BENEFITS	\$ (189,602.00)
15-000-291-270-300-08-00	LWC FXD-CH EMP BENEFITS	\$ 177,970.00
15-000-291-270-300-09-00	GLC FXD-CH EMP BENEFITS	\$ 249,952.00
11-422-100-101-888-12-00	DST SMRSCHL TCHR SAL	\$ (234,760.00)
11-422-100-106-888-12-00	DST SMRSCHL PARA SAL	\$ (59,109.00)
11-422-200-100-888-12-00	DST SMRSCHL SPRT SAL	\$ 3,202.00
15-000-218-110-888-01-10	HS GUIDANCE SMR STPN	\$ (12,446.00)
15-140-100-101-888-01-10	HS ADMIN BRIDGE STPN	\$ (94,114.00)
15-422-100-101-885-01-00	HS SUMMER TCHR SAL	\$ 50,700.00
15-422-100-101-885-01-01	HS SMR ENRCH TCH SAL	\$ 21,300.00
15-422-200-100-885-01-00	HS SUMMER SPRT SAL	\$ 12,171.00
15-422-200-100-885-01-01	HS SMR ENR SPT SAL	\$ 31,426.00
15-422-100-101-886-02-00	MS SUMR PRG TCHR SAL	\$ 46,137.00
15-422-100-101-886-02-01	MS SMR EXPRS CMP TCH SL	\$ 5,824.00
15-422-100-106-886-02-01	MS SMR EXPRS CAMP IA SL	\$ 2,993.00
15-422-200-100-886-02-01	MS SUMR PRG SUPPORT SL	\$ 8,957.00
11-422-100-101-887-04-00	JMF SMR ENR CMP TCH SL	\$ 35,364.00
11-422-100-106-887-04-00	JMF SMR ENR CMP IA SAL	\$ 11,223.00
11-422-200-100-887-04-00	JMF SMR ENR CMP SPT SL	\$ 5,501.00
		\$ (3,923,204.00)
		<u>\$ 95,300,430.00</u>

Account Number	Description	Account Adjustments
10-5XXX	Other Financing Sources	\$ (1,487,433.00)
10-303	Budgeted Fund Balance	\$ (862,749.00)
10-1210	Local Tax Levy	\$ (1,573,022.00)
		<u>\$ (3,923,204.00)</u>

Building Facilitators

\$628.57/wk. (prorated)

Alisa Aquino, Laura Widdis, Kristine Villano

Student Facilitators

\$628.60/wk. (prorated)

Nikolas Greenwood, Carlos Villacres

PreKindergarten Teachers

\$26.00/hr. / \$364.00/wk. (prorated)

Laura Bland, Jennifer Campbell, Samantha Gallo, Kerin Oliveri, Leah Roberts, Kristen Spitzer, Claire Higgins, Patrice Perez, Teresa Morrissey, Marguerite Chavez

PreK Teacher w/Special Education certification

\$26.00/hr. / \$364.00/wk. (prorated)

Bonnie Tedeschi

Kindergarten Teachers

\$26.00/hr. / \$364.00/wk. (prorated)

Linda Bennett, Carli Garlipp, Elaine Atkinson, Cristina Benanti, Elizabeth Gannon, Michelle Mauriello-Fiore, Lauren Prosser, Amanda Liska

Kindergarten Teacher w/Special Education certification \$26.00/hr. / \$364.00/wk. (prorated)

Amanda Ciaglia

Elementary Teachers

\$26.00/hr. / \$520.00/wk. (prorated)

Patricia Bruckner, Lauren Crupi, Tracey Cummings, Laurie Demuro, Kourtney Dillon, Linda Dobel, Victoria Ferrara, Katie Gervolino, Kevin Gilbert, Suraya Kornegay, Maria LaSalle, Christina Marra, Jose Melendez, Edna Newman, Jennifer Noone, John O'Neill, Stephanie Dispoto, Cari Rock, Nyema Roddy, Jillian Blair, Melissa Christopher, Marlana Ferrara, Maria Gomez, Judith Louis, Cheryl Merer, Maria Panizzi, Kelly Vargas, Noemia Vidazinha, Shawn O'Neill, Twana Richardson, Sean Kelly, Chad King, Gregory Lins,

Elementary Teachers w/Special Education certification \$26.00/hr. / \$520.00/wk. (prorated)

Michael Gatta, Katherine Koar, Correne Rodas, Michelle Swobodzien, Nikita Wampler, Erica Krummich

Instructional Assistants

\$13.36/hr. / \$187.04/wk. (prorated)

Jennifer Adams, Enye Carter-Neville, Ardenia Clayton, Rosa Cruz, Diane Cucuzella, Craig Cuje, Rachael Daniels, Myong Deller, Michael Dennis, Sehija Emini, Maureen Fragale, Charletta Friday, Christy Hauser, Debra Langel, Susan Marra, Desirea Medina, Christina Navarro, Ruby Nazon, Isabel Olivera, Sara Ortiz, Beatriz Pacheco, Leovigilda Perez, Donna Perreira, Gloria Pizarro, Sherry Reed, Ruth Rodriguez, Lisbeth Ruano-Morales, Rita Russomano, Joann Sciarrapa, Ana Silva, Elsa Villalobos, Michelle Widdis

Substitute Instructional Assistants

Cynthia Branch, Barbara Hunt, Alisa Stockard-Armour

Swim Instructors/Lifeguards

\$26/hr. / \$520.00/wk. (prorated)

Kristen Catrambone, Andrew Critelli, Jeremy Martin, Wallace Morales, Elisa Perez, Richard Ricigliano, Robert Stout

STIPEND APPOINTMENTS – SUMMER, 2015

APPENDIX H

Bus Drivers

Richard Bunce, Melanie Rizzo

\$95/day/\$380.00/wk. (prorated)

MS SUMMER SCHOOL: July 6– Aug 14, 2015 (M-F) Hrs: 7:30am–12:30pm [5 hrs]

Language Arts Teachers

Maureen Alexander, Kevin Mammano

\$26.00/hr / \$650.00/wk (prorated)

Mathematics Teacher

Joseph Maratta

\$26.00/hr / \$650.00/wk (prorated)

Science Teachers

Conover White

\$26.00/hr / \$650.00/wk (prorated)

Social Studies Teachers

Nora O'Neill

\$26.00/hr / \$650.00/wk (prorated)

Substitute Teachers

H. Sue Harrison, Megan Renzo

Substitute Corridor Aide

Howard Coleman

MS SUMMER GUIDANCE: July 6–Aug 14, 2015 (M-F) Hrs: 7:30am-12:30pm [5 hrs]

Guidance Counselor

Jeremy Martin

\$1,100/wk

MS SUMMER BAND: July 6–July 31, 2015 (*not to exceed 80 hrs: 4 wks@ 20 hrs)

Teacher

Robert Stout

\$24.21/hr

MS EXPRESS CAMP: July 6–July 31, 2015 (M-Th) Hrs: 8:15am - 11:45am [3.5 hrs]

Teachers

\$26.00/hr. / \$364.00/wk. (prorated)

Doreen Regan, Joanne Rohrman, Kiley Fallon, Ashley Stewart, Maria Holland

Teachers w/Special Education certification

\$26.00/hr. / \$364.00/wk. (prorated)

Sharyn Benetsky, Katherine Gooch, Jonathan Trzeskowski

Instructional Assistants

\$13.36/hr. / \$187.04/wk. (prorated)

Barbara Greely, Esther Morales, Christian Matthews, Ana Saner

HS SUMMER PROGRAMS: July 6 - Aug 14, 2015 (M-F) Hrs: 8:00am-3:00pm [7hrs.]

Program Facilitator

Angela Torres

\$1,400.00/wk. (prorated)

Corridor Aide (7:30am-3:30pm)

James Sweeney

\$ 628.40/wk. (prorated)

Substitute Corridor Aides

Veronica Billy, Howard Coleman

HS SUMMER SCHOOL: July 6 – Aug 14, 2015 (M-F) Hrs: 7:30am–12:30pm [5 hrs]**Language Arts Teachers**

\$26/hr / \$650.00/wk (prorated)

Francis Pannullo, Krystal VanDuysen

Mathematics Teachers

\$26/hr / \$650.00/wk (prorated)

James Anthony, Nemeil Navarro

Physical Education Teacher

\$26/hr / \$650.00/wk (prorated)

Sean Brown

Science (Biology) Teacher

\$26/hr / \$650.00/wk (prorated)

Jason Vengelis

Social Studies Teachers

\$26/hr / \$650.00/wk (prorated)

Tristin Fleck, Anne Gill, Danielle Tarallo

Television/Broadcasting Teacher

\$26/hr / \$650.00/wk (prorated)

Jessica Howard-Seckler

Substitute TeachersDawn Ciaramella, Gabriela Dempsey, Tonya Galiszewski, Erin Lamberson, Alyssa Platts,
Vanessa Giammanco**HS SUMMER ENRICHMENT FOR ADVANCE PLACEMENT (AP) PREPARATION****July 6 – Aug 14, 2015 (M-F) Hrs: 7:30am - 12:30pm [5hrs]****Math Teacher**

\$26/hr / \$650.00/wk (prorated)

Desmond Dunkley

Social Studies Teacher

\$26/hr / \$650.00/wk (prorated)

Alex Smiga

HS ROTC SUMMER LEADERSHIP PROGRAM (June 27 – July 3, 2015)

ROTC Teacher

William Wilson

\$2,500.00

HS SUMMER BAND: June 27 – Aug 14, 2015

Teacher

Robert Clark

\$3,200/season

HS SUMMER GUIDANCE: July 6– Aug 14, 2015 (M-F) Hrs: 8:00am-3:00pm [7hrs]**Guidance Counselors** (will work (6) weeks and cover Summer School)

\$1,100/wk

Christine Wegert, Joseph Palumbo

Substitute Guidance Counselor

Jenna Camacho

STIPEND APPOINTMENTS – SUMMER, 2015

APPENDIX H

HS SUMMER WEIGHT ROOM: July 6- Aug 15, 2015

Weight Room Supervisors (7:00am–9:00am)

\$ 20.94/hr

Joey Keagle, Darnell Tyler

Weight Room Supervisors (4:00pm–6:00pm)

\$ 20.94/hr

Aaron Collins, Terrence King

Weight Room Supervisor Substitutes

\$ 20.94/hr

Kamilah Bergman, Jessica Rodriguez

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

That the Board approve/ratify intent to return from family/medical leave of absence for the following named individuals:

SHARON DEAN, Pupil Personnel Services social worker, effective April 15, 2015.

JORGE MOTA, Morris Avenue School safe school environment person, effective March 23, 2015.

BARBARA STARK, Lenna W. Conrow School teacher, effective March 17, 2015.

KRYSTAL VANDUYSEN, High School teacher, effective April 13, 2015.

LEE ANNE CAREY, Amerigo A. Anastasia School teacher, effective September 1, 2015.

GINA GRADONE, Morris Avenue School instructional assistant, effective April 28, 2015.

GELSOMIA MIGNANO-LEUCK, Middle School teacher, effective March 24, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

That the Board approve/ratify a family/medical leave of absence using sick days for the following named individuals:

CARRIE CHO, Lenna W. Conrow School teacher, from June 1, 2015 to June 19, 2015.

MARIA CHRISTINA GOMEZ, Amerigo A. Anastasia School teacher, from September 1, 2015 to November 25, 2015.

GINA GRADONE, Morris Avenue School Instructional Assistant, from March 25, 2015 to April 27, 2015.

MARY ALICE KURDYLA, Morris Avenue School teacher, from September 1, 2015 to October 21, 2015.

JORGE MOTA, Morris Avenue School safe school environment person, from March 13, 2015 to March 20, 2015.

LAURA TRACEY, George L. Catrambone School teacher, from April 20, 2015 to May 1, 2015.

KRYSTAL VANDUYSEN, High School teacher, from March 25, 2015 to April 2, 2015.

CHRISTINE VINCELLI, Morris Avenue School instructional assistant, from May 1, 2015 to May 14, 2015.

KATHLEEN CURLEY, Amerigo A. Anastasia School secretary, from April 20, 2015 to June 19, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

That the Board approve/ratify a family/medical leave of absence using paid days for the following named individuals:

MARIA CHRISTINA GOMEZ, Amerigo A. Anastasia School teacher from November 26, 2015 to January 29, 2016.

GELSOMINA MIGNANO-LEUCK, Middle School teacher, from March 4, 2015 to March 10, 2015.

ANNETTA WHEELER, Hand in Hand non-instructional assistant, from December 1, 2014 to December 19, 2014.

JENNIFER RUBIN, Lenna W. Conrow School teacher, from March 17, 2015 to March 31, 2015.

ANDREW CRITELLI, Amerigo A. Anastasia School teacher, from April 20, 2015 to April 22, 2015

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

That the Board approve/ratify family/medical leave of absence without pay:

CHRISTINE VINCELLI, Morris Avenue School instructional assistant, from May 15, 2015 to June 19, 2015.

GELSOMINA MIGNANO-LEUCK, Middle School teacher, from March 11, 2015 to March 23, 2015.

ANNETTA WHEELER, Hand in Hand non-instructional assistant, from December 20, 2014 to June 19, 2015.

ANDREW CRITELLI, Amerigo A. Anastasia School teacher, from April 23, 2015 to May 1, 2015.

SEAN MALLON, Middle School teacher, from June 1, 2015 to June 12, 2015.

STACI PELMAN, High School teacher, from April 21, 2015 to May 20, 2015.

JENNIFER RUBIN, Lenna W. Conrow School teacher, from April 1, 2015 to June 19, 2015.

EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE WITH PAY

That the Board approve/ratify family/medical leave of absence with pay:

ELENA ABBRUZZESE, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, from April 3, 2015 to May 2, 2015.

SHARON DEAN, Pupil Personnel Services social worker, from March 28, 2015 to April 14, 2015.

EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

That the Board approve/ratify family/medical leave of absence without pay:

GIOVANNA AVAGLIANO, Transportation Bus Aide, from April 1, 2015 to April 30, 2015.

CARYN BERMAN, George L. Catrambone Instructional Assistant, from February 22, 2015 to June 19, 2015.

MARY ALICE KURDYLA, Morris Avenue School teacher, from October 22, 2015 to December 31, 2015.

CHRISTINE VINCELLI, Morris Avenue School instructional assistant, from September 1, 2015 to December 31, 2015.

CONFERENCES

APPENDIX P

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

MICHAEL SALVATORE Ph.D., Superintendent of Schools **\$909.00**

CATERINA LOPES, George L. Catrambone School teacher

SHAWN O'NEILL, Amerigo A. Anastasia School teacher

Representing the New Jersey Department of Education, to participate in the Collaborative SGO Practices Summit sponsored by the U.S. Department of Education to be held in Washington DC on May 14, 2015 (Acct. #11-000-230-585-390-12-44).

MARINA BASILE **\$235.00**

Amerigo A. Anastasia School Media Specialist, to attend the Revitalizing Your Library Space to Enhance Your Library Program sponsored by the Institute for Educational Development to be held in Cherry Hill, NJ on May 21, 2015 (Acct# 15-000-240-500-390-03-44).

BRIDGETTE BURTT **\$168.00**

Funded Grants Supervisor, to attend the New Jersey Association of Federal Program Administrators Spring Conference sponsored by the NJAFPA to be held at Harrah's Casino, Atlantic City, NJ on June 10, 2015 (Acct# 20-270-200-300-270-20-00 \$125.00; Acct# 11-000-240-500-905-12-00 \$43.00).

RANDY HULL **\$305.00**

Grounds man, to attend the Certified Pool/Spa Operator training course sponsored by Pool Operation Management to be held in Toms River, NJ on May 27 – 28, 2015 (Acct# 11-000-262-590-309-12-44).

LONELL KLINA **\$255.00**

Visual and Performing Arts Supervisor, to attend the Eastern Region Communication and Technology Conference 2015 sponsored by Power of Partners to be held at Hyatt Morristown, NJ in Morristown, NJ on May 22, 2015 (Acct# 11-000-230-585-390-12-44).

SALOME MONTEIRO **\$294.00**

High School teacher, to attend the New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Teachers Annual Conference sponsored by NJTESOL/NJBE to be held at the Hyatt Regency, New Brunswick, NJ on May 27-28, 2015 (Acct# 20-242-200-300-242-25-00).

DOREEN ORTEGA **\$294.00**

Middle School teacher, to attend the New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Teachers Annual Conference sponsored by NJTESOL/NJBE to be held at the Hyatt Regency, New Brunswick, NJ on May 27-28, 2015 (Acct# 20-242-200-300-242-25-00)

CONFERENCES

APPENDIX P

NELYDA PEREZ

\$179.99

Director of Pupil Personnel Services, to attend the Dyslexia, Dyscalculia, and Dysgraphia: An Integrated Approach Web Cast sponsored by PESI on May 14, 2015 (Acct# 20-251-100-300-251-20-01).

ARMINDA RODRIGUES

\$294.00

Morris Avenue School teacher, to attend the New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Teachers Annual Conference sponsored by NJTESOL/NJBE to be held at the Hyatt Regency, New Brunswick, NJ on May 27-28, 2015 (Acct# 20-242-200-300-242-25-00).

JESSICA SICKLER

\$255.00

Visual and Performing Arts Supervisor, to attend the Eastern Region Communication and Technology Conference sponsored by Power of Partners to be held at the Hyatt in Morristown, NJ on May 22, 2015 (Acct# 15-000-240-500-167-01-44).

ALYSON STAGICH

\$294.00

George L. Catrambone School teacher, to attend the New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Teachers Annual Conference sponsored by NJTESOL/NJBE to be held at the Hyatt Regency, New Brunswick, NJ on May 27-28, 2015 (Acct# 20-242-200-300-242-25-00).

ALEXANDRA TROITINO

\$175.00

Lenna W. Conrow School Speech Therapist, to attend the New Jersey Speech-Language Hearing Association Convention sponsored by NJSHA to be held at the Ocean Place Resort & Spa in Long Branch, NJ on April 30 – May 1, 2015 (Acct# 11-000-219-104-010-11-10).

GARY VECCHIONE

\$305.00

Assistant Facilities Manager, to attend the Certified Pool/Spa Operator training course sponsored by Pool Operation Management to be held in Toms River, NJ on May 27 – 28, 2015 (Acct# 11-000-262-590-309-12-44).

Monthly HIB Report

Reporting Period- March 25, 2015-April 28, 2015

Summary:

Total: Five (5) HIB investigations, four (4) confirmed as HIB.

Audrey W. Clark School

One (1) investigation, zero (0) confirmed

Middle School

Four (4) investigations, three (3) confirmed

All other schools had no HIB cases to report.

PLACEMENT OF STUDENTS ON HOME INSTRUCTION

ID# 19302677720, non- classified student

NOTE: Administration request due to pending medical clearance, outside assessment and negative toxicology screening.

ID# 2884840538, non- classified student

NOTE: Student is currently participating in the PIP Program.

ID# 9807476837, non-classified student

NOTE: Home Instruction was extended for four additional weeks.

ID# 4744162778, classified student

NOTE: Student was admitted to the New Hope Foundation Facility and will be receiving Home Instruction until the completion of the treatment program. Education Inc. is the contracted provider of Instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 6796040313, non- classified student

NOTE: Administration request due to a 10 day suspension.

ID# 6229551747, non- classified student

NOTE: Administration request due to a 10 day suspension.

ID# 7034927424, classified student

NOTE: Student was admitted to the Children's Crisis Intervention Support Unit of Monmouth Medical Center on 4/6/2015. Education Inc. is the contracted provider of instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 4238914644, non-classified student

NOTE: Home Instruction was extended for six additional weeks.

ID# 6353095994, non- classified student

NOTE: Administration request due to a 10 day suspension.

ID#2853064778, non- classified student

NOTE: Administration request due to a 10 day suspension.

TERMINATION OF STUDENTS ON HOME INSTRUCTION

ID# 9390026585, classified student

NOTE: Student is no longer enrolled in the school district.

ID# 7034927424, classified student

NOTE: Student was cleared to go back to school.

ID# 19302677720, non-classified student

NOTE: Student was cleared to go back to school.

ID# 8467158502, non-classified student

NOTE: Student was cleared to go back to school.

ID# 9798328818, classified student

NOTE: Student was cleared to go back to school.

ID# 2884840538, non-classified student

NOTE: Student was cleared to go back to school.

ID# 6229551747, classified student

NOTE: Student was cleared to go back to school.

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

PERSONNEL COMMITTEE MEETING

April 15, 2015

5:00 pm

MINUTES

In Attendance:

COMMITTEE MEMBERS:

Michele Critelli, Ed. D. Chair
Lucille M. Perez
Bill Dangler
James Parnell

ADMINISTRATORS:

Michael Salvatore, Ph. D.
Alvin L. Freeman
JanetLynn Dudick

1. Open Positions

• **2015-2016**

- Bilingual Supervisor
- Math Teacher
- Chemistry Teacher

2. Workers' Compensation

3 employees out of work

Reported from July 1, 2014 – October 8, 2014	6 injuries
Reported from October 9, 2014 – December 9, 2014	4 injuries
Reported from December 10, 2014-February 9, 2015	9 injuries
Reported from February 10, 2015 – March 31, 2015	5 injuries

Year to date TOTAL 24

14	job related (coaching, recess, equipment, directly related to job)
7	caused by employee (bent finger, tripped, back strain)
3	caused by student

3. Staffing

4. Discussion items:

- Family and Medical Leave (FMLA)

GOALS:

The committee members will actively participate in professional dialogue pertaining to personnel with specific focus towards the teacher evaluation, student growth objectives, student growth percentiles and PARCC.

The committee members will seek professional learning experiences pertaining to personnel with specific focus towards: teacher evaluation, student growth objectives, student growth percentiles and PARCC

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

GOVERNANCE COMMITTEE MEETING

April 15, 2015

6: 15 pm

MINUTES

In Attendance

COMMITTEE MEMBERS:

Donald Covin

Rose Widdis

James Parnell

ADMINISTRATORS

Michael Salvatore, Ph. D.

Alvin L. Freeman

JanetLynn Dudick

1. **Policy & Regulation (Second and Final Reading)**

5000 - PUPILS

P & R 5530 Substance Abuse (Revised)

2. **Policy & Regulation Revisions (First Reading)**

0000 – BYLAWS

P 0134 Board Self Evaluation (revised)

The most recent QSAC monitoring provisions no longer require a Board to perform an annual self-evaluation. Although a Board self-evaluation process may be a best practice, Bylaw 0134 has been revised to make this process optional. A district may revise or abolish this Bylaw

P 0152 Board Officers (revised)

There have been recent requests for additional bylaw/policy guidance on the election of Board officers and Bylaw Guide 0152 has been updated to provide some additional guidance in the election of Board officers. Additional details not addressed in Bylaw Guide 0152 would be governed by Robert's Rules of Order as Bylaw Guide 0164 indicates:

Robert's Rules of Order, Newly Revised, shall govern the Board of Education in its deliberations and acts in all cases in which it is not inconsistent with statutes of the State of New Jersey, rules of the State Board of Education, or these bylaws.

The revisions to Bylaw Guide 0152 provide additional details for the voting options of a verbal roll call vote or the use of a written ballot.

In addition, the Bylaw Guide 0152 removes the option of electing an officer with a plurality of the Board and indicates "the candidate with the majority vote of the members of the Board present and constituting a quorum" shall be elected. Interestingly, N.J.S.A. 18A is silent as to the number of votes required to elect a Board officer. However, districts should review their existing Bylaw 0152 as it may indicate an officer shall be elected with a majority vote of the full Board or full Board membership. This language makes practical sense as Boards would not want a situation where only five members of a nine member Board (the minimum number for a quorum) attend a Reorganization Meeting and a Board officer is elected by receiving only three votes, which would be a majority vote of the members of the Board constituting a quorum. A Board that has a current Bylaw that requires a Board officer to be elected with a majority vote of the full Board or full Board

membership and wishes to maintain this requirement may want to address this issue with their Board Attorney as recent research found a 1987 Appellate Division Case, *Matawan Regional Teachers Association v. Matawan Board of Education*, 223 N.J. Super, 504, that held when N.J.S.A. 18A “is silent in respect to the number of votes necessary to adopt rules to govern and manage the district... it must be assumed that by its silence the Legislature intended the common law rule to apply, i.e., a majority vote of the members of the Board constituting a quorum shall be sufficient.”

2000 – PROGRAMS

P 2622 Student Assessment (revised)

The New Jersey Department of Education (NJDOE) published an October 30, 2014 Memorandum in response to inquiries regarding the ability of parents and students to choose to not participate in the Statewide assessment program. The Memorandum indicates “State law and regulations require all students to take State assessments.” The Memorandum indicates it is important for the school district to outline the positive reasons individuals participate in the PARCC examinations in speaking with parents and students. The Memorandum also lists some of these positive reasons. Policy Guide 2622 has been revised to incorporate the provisions outlined in the Memorandum to assist districts in addressing the “opt-out” inquiries and to align with the current administrative code subchapter, N.J.A.C. 6A:8-4 – Implementation of the Statewide Assessment System. In accordance with NJDOE guidance, the updated Policy Guide specifically states there “is no provision for a student to opt-out of Statewide assessment.” However, upon request of many school districts, Strauss Esmay has developed a suggested internal procedure to be used when a parent refuses to have their child participate in a Statewide assessment. We do not recommend this procedure be issued or adopted as a Regulation at this time pending any additional information or guidance on this subject that may be forthcoming from the NJDOE.

In addition, in order to avoid revising this Policy Guide in the future if the name of an assessment is changed, the revised Policy Guide removes any reference to an assessment by a specific name. The revised Policy Guide indicates the district will comply with the NJDOE’s and the Commissioner’s requirements and removes any specific assessment requirements as these requirements also change. Lastly, the existing statute and code still refers to the Core Curriculum Content Standards (CCCS) and does not mention the Common Core State Standards. However, the Strauss Esmay “Introduction” in the front of the Policy Manual defines the CCCS to include the Common Core State Standards so specific mention of Common Core State Standards is not required in this Guide. Compliance with the requirements in this Policy Guide are mandated.

3000 & 4000 – SUPPORT & TEACHING STAFF

P3212 Attendance (revised)

P4212 Attendance (revised)

Policy Guides 3212 for teaching staff and 4211 for support staff have been revised. The updated Guides address two frequently asked questions. The N.J.S.A. 18A:30-1 definition of “sick leave has been added to these Policy Guides indicating sick leave is a person’s absence from work because of “personal disability due to injury or illness....” The second issue is the Superintendent’s right to require a physician’s certificate as per N.J.S.A. 18A:30-4, which has also been added to the two Guides. A previous monitoring provision requiring the Superintendent of Schools to develop a program if the rate of absence for professional staff exceeds 3½ percent is no longer required by the New Jersey Department of Education and has been removed from Policy Guide 3212. Also, Policy Guide 4211 has been renumbered to 4212 for consistency between the 3000s and 4000s. These updates do not affect the Regulations Guides, but a district may want to review its Regulation Guides 3212 and 4211. **Regulation Guide 4211 should be renumbered to 4212.** Policy Guide 3212 is no longer a monitoring requirement, but it is highly recommended to be included in a district’s manuals.

P & R 3218 Substance Abuse (revised)

P & R 4218 Substance Abuse (revised)

New Policy and Regulation Guides 3218 and 4218 concerning a staff member's use of drugs, alcohol, and anabolic steroids have been significantly revised to reflect the current practices used in school districts if a staff member is suspected of reporting to work under the influence of drugs or alcohol. There is not a New Jersey statute or administrative code that specifically address procedures to be used when a school staff member is suspected of coming to work under the influence of drugs or alcohol. However, there is a 2004 Commissioner of Education decision, Bayonne Teacher's Association v. Board of Education of the City of Bayonne that upheld Strauss Esmay's Policy and Regulation 3218 that required an immediate medical examination of a school employee who was reasonably suspected of being under the influence of drugs or alcohol at work.

The new Policy Guide 3218 is similar to the current Guide 3218 except the new Policy Guide does not provide specific first offense, second offense, third offense and fourth offense consequences and just indicates any staff member who is confirmed as reporting to work under the influence "will be subject to appropriate discipline, which may include termination of a non-tenured teaching staff member or the filing of tenure charges for a tenured teaching staff member in accordance with law." The new Policy Guide 4218 is more detailed than the current Policy Guide 4218 and aligns with the new Policy Guide 3218. The new Regulation Guides 3218 and 4218 are more detailed in providing the procedure to be used when a staff member is suspected of being under the influence of a substance at work. The major distinction between Policy and Regulation Guide 3218 for teaching staff members and Policy and Regulation Guide 4218 for support staff members is the designation of the supervisor who is authorized to meet with the employee upon suspicion of being under the influence. The Principal is designated for meeting with teaching staff members while the support staff member's supervisor "as designated by the Superintendent" for meeting with support staff members. The new Policy and Regulation Guides are consistent with the Commissioner's decision in the 2004 Bayonne case.

These Policy and Regulation Guides should be carefully reviewed and compared to the district's current policies and regulations by district administrators and the Board Attorney if needed, and should replace the existing Policy and Regulation Guides 3218/4218 if these new Guides are preferred by the district over the district's current policies and regulations. A district may also revise these Guides before adoption. Although a policy addressing this issue is not required by any statute or administrative code, the high importance of this issue requires every school district adopt policies and regulations that address this issue.

5000 – PUPILS

P & R 5200 Attendance (revised)

The New Jersey Department of Education (NJDOE) published a Broadcast Memorandum on September 30, 2014 regarding Reporting Student Absences. In summary, recently adopted New Jersey administrative code language in N.J.A.C. 6A:16-7.6 had some conflicting language with directions in the School Register regarding excused and unexcused absences.

The September 30, 2014 Memorandum clarifies the NJDOE's position on this issue and indicates "... how 'excused' and 'unexcused' absences are defined for purposes of expectations and consequences regarding truancy, student conduct, promotion, retention, and award of course credit is a local decision ... and school districts can take any and all action authorized by their policies and procedures when categorizing these absences." The Memorandum and the administrative code indicates the district's "policies and procedures must contain, at a minimum, a definition of unexcused absences that count toward truancy..."

This clarifying Memorandum requires very minor changes in Policy and Regulation Guides 5200 that were included in Policy Alert 203. Based on this Memorandum, the reference to “unexcused absences that do not count toward truancy” can now be referred to as “excused absences.” In addition, excused absences listed in the directions of the School Register for “Take Your Children to Work Day” and other NJDOE rules, excluding observances of religious holidays, are not mandatory excused absences and may be excused at the option of the school district.

8000 – OPERATIONS

P 8630 Bus Driver/Bus Aide Responsibility (revised)

R 8630 Emergency School Bus Procedures (revised)

Policy Guide 8630 concerning bus driver/bus aide responsibility and Regulation Guide 8630 concerning emergency school bus procedures have been revised and updated. The district’s transportation staff should compare these Guides against the district’s current Guides and practices. These Guides may be revised to reflect the current practices used in the school district. However, eliminating or revising certain requirements from these Guides should be reviewed to make sure the change is not a requirement of any statute or administrative code as many of the provisions in these Guides are mandated by statute or administrative code.

GOALS:

The committee members will actively participate in professional dialog pertaining to policy with specific focus towards the common core state standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

The committee members will seek professional learning experiences pertaining to policy with specific focus towards: common core state standards, teacher evaluation, student growth objectives, student growth percentiles, and PARCC.

ATHLETIC COMMITTEE MEETING

April 14, 2015

5:00 P.M.

MINUTES

COMMITTEE MEMBERS:

Bill Dangler, Chair
Lucille Perez
James Parnell
Rose Widdis

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Alvin Freeman
Jason Corley, CAA

DISCUSSION:

I. Sam Mills Recognition Follow – Up

- Dr. Salvatore & Mr. Corley to meet with Mrs. Mills about particulars of the ceremony.
- To respect the Troops of 911, the ceremony date has been changed to Friday, October 2, 2015 vs Colts Neck @ 7pm, 2nd home game.
- Committee will continue to reach out to other family members.

II. Athletic Media Club

- Creation of twitter pages to be fully controlled by the athletic department for each sport for play-by-play notifications.
- Students are creating twitter names & email addresses.
- Guidelines are being discussed as precautionary with documentation of sign-off sheets by parents.
- Target date: May 5, 2015

III. Practice & Game Field Changes

- See diagram.

IV. New NJSIAA rules & regulations update

- New Transfer Rule: 'Open Enrollment' vs 'Closed Enrollment' Schools
- 30 day-sit, regardless of a bona fide move, with no post season participation: Open/Closed Enrollment Schools
- Non-public schools - separation from public school leagues; Football & Wrestling: Fall 2016

ATHLETICS COMMITTEE GOALS

The committee members will actively participate in professional dialog pertaining to the budget development of the athletic department, as well as processes to determine athletic eligibility/ineligibility for student-athletes.

The committee members will seek professional learning experiences pertaining to the following: NJSIAA and NCAA regulations for high school student athletes; educational code; NJ statute; federal guidelines; and policy revisions pertaining to athletics.